

**West Seneca Central Schools  
G-Suite for Education  
Professional Development Plan  
2020-2021**



The West Seneca Central School District is focused on providing its staff and students with opportunities for extending the teaching and learning process to the digital world. The utilization of instructional technology in the West Seneca Central School District exists to support the overall mission of the district: to provide a diversified educational program which will produce literate, caring, ethical, responsible, and productive citizens who are capable of adapting to change. Effective technology integration, maintenance, and ongoing support will equip students with the skills they need to become productive citizens who are capable of adapting to change.

This specific plan provides a framework for implementing the district’s G-Suite for Education technology initiative. This plan fits within goals 2 and 3 of the district’s Instructional Technology Plan (ITP):

<p><b>Professional Development</b></p>	<p>The district will remain committed to supporting new technologies with ongoing professional development support for teachers and staff as part of the District’s Professional Development Plan (PDP).</p>
<p><b>Safe Cloud-based Computing</b></p>	<p>The district will continue to support its current cloud based computing initiatives based on student needs. The goal of this initiative is to improve access to school work and resources outside of the classroom walls for all students, across multiple devices, while maintaining a safe and secure digital environment.</p>

The purpose of this document is to provide guidance to staff regarding the implementation of G-Suite for Education. We will seek and provide access to relevant and rigorous professional development to ensure educators and leaders are proficient in the integration of G-Suite for Education, which has recently been highlighted by the school closure resulting from the CoVid-19 pandemic.

As such, the West Seneca Central School District will be making a shift to the Google platform for all students and staff beginning in June of the 2019-20 school year on a tiered basis. A Google survey was shared with staff for feedback and input to help identify overall familiarity of Google Applications. The survey's purpose was to assist in indicating the frequency in which these Apps are used, as well as possible areas of need. This survey was designed to help identify practicable levels of support in regards to professional development, as well as potentially driving new ARO Offerings through our Teacher Center.

Therefore, The District, in conjunction with the Information Technology Department, will offer three tiers of professional development:

<b>TIER</b>	<b>WHAT?</b>	<b>WHEN?</b>	<b>HOW?</b>
<b>I</b>	Identify District-Wide Google Classroom Needs  Roll-out Google Classroom Professional Development.	June 2020	Create and send a survey to staff, designed to gauge Google Classroom ability-level.  Provide Google Classroom training to all teaching staff
	Support G-Suite for Education summer professional development opportunities offered through the West Seneca Teachers' Center.	July/August 2020	Courses offered through the Teachers' Center (grant funded)

<p style="text-align: center;"><b>II</b></p>	<p>G-Suite core app interconnectivity and navigation.</p> <p>Google Docs, Sheets, Forms, Slides - Deep dive.</p> <p>Google Classroom - Organization, Framework, Communication and Student interaction</p>	<p style="text-align: center;">2020-2021 School Year</p>	<p>Training will address advanced Tier II topics, incorporating feedback received from Tier I sessions.</p> <p>Monitor progress using stakeholder feedback and adjust implementation accordingly.</p>
<p style="text-align: center;"><b>III</b></p>	<p>In partnership with the Curriculum Cabinet, identify G-Suite Extensions to support best practices across the content areas.</p> <p>Begin implementation of additional extensions to support student learning and growth.</p>	<p style="text-align: center;">2020-2021 School Year</p>	<p>District-Wide Survey regarding G-Suite Extensions.</p> <p>Utilize feedback to drive additional decision-making.</p>